

July 2023

Drug-Free Schools and Campuses Regulations [Edgar Part 86] of the Drug-free Schools and Communities Act (DFSCA)

Drug and Alcohol Abuse Prevention Program (DAAPP)

Biennial Review for 2021-2023

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July 2023

Reformed University 1724 Atkinson Rd NW Lawrenceville, GA 30043



July 28, 2023

Reformed University Drug-Free Schools and Campuses Regulations [EDGAR Part 86] Alcohol and Other Drug Prevention Certification

The undersigned certifies that it has adopted and implemented a drug prevention program that, at a minimum, includes:

- 1. The annual distribution in writing to each employee, and to each student who is taking one or more classes for any type of academic credit except for continuing education units, regardless of the length of the student's program of study, of:
 - a. Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities;
 - b. A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol;
 - c. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
 - d. A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students; and
 - e. A clear statement that the institution will impose disciplinary sanctions on students and employees (consistent with local, State, and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. A disciplinary sanction may include the completion of an appropriate rehabilitation program.
- 2. A biennial review by the institution of its program to:
 - a. Determine its effectiveness and implement changes to the program if they are needed; and
 - b. Ensure that its disciplinary sanctions are consistently enforced.

Dr. Jin O Jeong

President

Reformed University

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The Reformed University Community

Reformed University (RU) is a Christian institution committed to excellence in theological education based in the Reformed Christian tradition, and a competitive business school, dedicated to preparing our students to the challenges of the marketplace. RU has a background of educating students for more than 37 years, guiding them on a path to a higher understanding of the Bible, enabling them to preach and teach with righteousness, to further the kingdom of God.

Vision and Mission Statement

Reformed University's vision is to be a premier Christian institution of learning offering students a path into the future as they discover their calling in this world.

The Mission of Reformed University is to make Christ known through quality Christian education, to advance learning, scholarship, and service of humanity by equipping students from all walks of life to make their mark on this world. We aim to transform knowledge into wisdom and skills that can be applied in life, ministry, and business.

Philosophy of Education Statement

Reformed University believes that God calls each individual to prepare intellectually and spiritually to share Jesus Christ throughout the world. Reformed University affirms that its curriculum is designed to reflect the Spirit of Christ, and is:

- Christ-centered, Bible-based
- Academically relevant to degree and non-degree programs that satisfy the needs of the world
- Pursuing academic excellence
- Taught by faculty who are Christians and comply with the institution's doctrinal beliefs
- Taught by faculty who are dedicated to quality higher education
- Taught by faculty who hold appropriate academic credentials
- Taught in an environment conducive to academic and spiritual growth
- Designed to integrate the academic training with Christian commitment
- Based on Christian belief in God's mission for the world.

Institutional Goals

Reformed University's institutional goals include:

- To expand the identity and influence of the Reformed Church and the Global Reformed University Network
- To identify and nurture future global leaders with a Christian worldview who will facilitate a global presence with a unifying message embracing multi-racial diversity with a new paradigm resulting in creative convergence in the workforce.
- To commit to the biblical principles revealed by God through Christ "in whom are hidden all the treasures of wisdom and knowledge"
- To relate Christian liberal arts education to the changing needs of postmodern society
- To combine knowledge and spirituality, thereby enhancing the wholeness of our existence and perspective in life
- To equip students from both the US and abroad with the ability to lead with integrity in a global community
- To be of service in the world through academic excellence, critical reflection, lifelong learning, spirituality, and accountability in the use of knowledge for the benefit of society and the goal of global evangelism

Objectives

To fulfill these goals, Reformed University has established several teaching objectives:

- To encourage students to live in God's love and grace, and enjoy happy and healthy lives at school
- To guide students to a faithful and practical application of the contents of their studies in accordance with biblical principles
- To encourage students to demonstrate their abilities through academics so that they can succeed in society after graduation
- To provide students with curricula that reinforce a Christian paradigm and worldview empowering them to become influential global leaders
- To provide students with appropriate classes and programs designed to develop the skills to be future leaders in society

Ethical Values and Standards

We as Reformed University constituencies including Board of Trustees members, Faculty, Staff, and Administrators have the responsibilities and privilege to:

- Dedicate ourselves to the missions and objectives of Reformed University;
- Prepare current and future leaders to influence their communities with a Christian mindset and worldview;
- Hold firmly to the inerrancy of Scripture and to the Reformed Faith as summarized in the Westminster Confession of Faith and Catechisms drawn up by the 1646 Westminster Assembly as well as in the Apostles' Creed;
- Seek an understanding and articulation of how the Word of God directs the search for truth; pursuit of excellence in the performance of work; and concern for those under our care and instruction;
- Promote consciousness of social responsibility and dedication to the advancement of the welfare of the people in the community;
- Maintain an adequate balance between effective vocational ministries training and academics as members of an educational institution which solely glorifies God;
- Fulfill our commitment to meet the educational needs of culturally, racially, and socioeconomically diverse people;
- Integrate a biblical worldview into all aspects of their professional lives;
- Demonstrate godly lives in personal growth and the interaction of college life;
- Honor business practices and advertising standards to build the credibility and integrity of the institution; and
- Comply with policies and procedures established and practiced by the University.

Fast Facts

- **Founded:** The establishment of Reformed University in Atlanta GA was led from first the Seminary of Jung Lib Presbyterian General Assembly (SJA), Seoul, Korea in 1984 as a denominational institution. Which has since graduated approximately 1,700 students and ordained 1,200 pastors. In South Korea alone, these graduates have founded more than 800 churches, and 130 Missionaries and are currently serving in all nations of the world.
- **History:** Reformed opened under the name of Reformed Theological Seminary (RTS) and was recognized and authorized in Chicago, Illinois in 1996 and relocated to Atlanta, Georgia in 2006. In March 2014, the name was formally changed to Reformed University.

Background on Drug-Free Schools and Communities

Regulations

The Drug-Free Schools and Communities Act (DFSCA) and its amendments, as articulated in the Education Department General Administrative Regulations (EDGAR) Part 86 of Title 34, requires that Institutions of Higher Education (IHE) receiving federal funds or financial assistance certify that they have adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

The Drug and Alcohol Abuse Prevention Program (DAAPP) <u>must include the following components</u>:

- a. Annual written distribution to students and employees
- **i.** Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities;
- **ii.** A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- **iii.** A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- **iv.** A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students; and
- **v.** A clear statement that the IHE will impose disciplinary sanctions on students and employees (consistent with local, State, and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct required by <u>paragraph (a)(1)</u> of this section. For the purpose of this section, a disciplinary sanction may include the completion of an appropriate rehabilitation program
- **b.**A biennial review by the IHE of its program to—
- **i.** Determine its effectiveness and implement changes to the program if they are needed; and
- **ii.** Ensure that the disciplinary sanctions described in <u>paragraph (a)(5)</u> of this section are consistently enforced.

IHEs must notify all students and employees annually of the DAAPP components. The notification must be in writing and in a manner that ensures all students and employees receive it. An IHE's failure to certify the adoption and implementation of a DAAPP with the Department of Education could result in the termination of all forms of financial assistance and may require repayment of federal funds.

See also this statement: § 86.3 What actions shall an IHE take to comply with the requirements of this part?

- (a) An IHE shall adopt and implement a drug prevention program as described in § 86.100 to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by all students and employees on school premises or as part of any of its activities.
- (b) An IHE shall provide a written certification that it has adopted and implemented the drug prevention program described in $\S 86.100$.

Why Reformed University is Conducting a Biennial Review of its DAAPP

An important aspect of the DFSCA is the <u>requirement</u> that campuses closely examine their prevention program on a biennial basis in order to assess the scope and effectiveness of a campus prevention program. While the review is critical to complying with the regulations, it also provides significant benefits and opportunities for the University and its students.

Biennial Review Process

Reformed University is committed to monitoring and evaluating the effectiveness of its Alcohol and Other Drugs (AOD) programs and policies and implementing any needed changes or improvements. The biennial review is the joint responsibility of the Director of Student Affairs in collaboration with Reformed University's Academic Committee. The Academic Committee membership is the Vice President, Dean of Academic Affairs, and Registrar.

Biennial Review Period

Following the guidance found in the <u>Drug-Free Schools and Communities Act (DFSCA)</u> publication, Reformed University will conduct a biennial review of its AOD programs and policies every two years, specifically by the end of each odd-numbered Spring semester, and will cover the previous two academic years. The timeframe reviewed in this report covers the Fall 2021-Spring 2023 academic years. The biennial review is initiated on or before April 1 of each even numbered year, to ensure the review is begun and completed on a timely basis. Since this review is being conducted in an odd year, it is planned to conduct a "mini" review in July 2024 and a full biennial review conducted in July 2026.

Review Procedures

The Drug and Alcohol Abuse Prevention Program (DAAPP) Review Committee is charged biennially to review the program's data, evaluate the program's effectiveness, and make necessary recommendations for improvement. The Committee will convene, at minimum, every two years to prepare the biennial Drug and Alcohol Abuse Prevention Program written biennial report.

As required by the US Department of Education, the University began (on June 12th) the activities to perform a Biennial Review of activities. The scope of this review includes the period post Covid-19 in order to develop findings and update the DAAPP policy. Both the biennial review, as well as the required documents, are required to be completed by July 15, 2023 and submitted to the Department by July 30, 2023.

The final report is submitted to the University President for review and final approval and certification.

In addition, the DAAPP policy review and assessment was discussed with the University Board of Directors in July 2023. The Board offered no new recommendations for updating the DAAPP.

The following materials and programs were examined as part of this biennial review:

- The Higher Education Amendments of 1998, and the Drug-Free Schools and Communities Act Amendments of 1989.
- U.S. Department of Education, Complying with the Drug-Free Schools and Campuses Regulations,
- The Resurgence of the Drug-Free Schools and Communities Act: A Call to Action, https://safesupportivelearning.ed.gov/sites/default/files/hec/product/dfscr.pdf
- Drug Free Schools and Communities Act: Fitting Into the ASR, https://www.clerycenter.org/resources

Access and Availability of DAAPP Report

The final report, reviewed and approved by the University President, will be available July 31, 2023. Students, employees, and the public can access the report online at https://runiv.edu/student-services/.

Copies can also be obtained by contacting the Reformed University Student Affairs, 1724 Atkinson Rd, Lawrenceville, Georgia 30043 or by email at info@runiv.edu.

Reformed University Code of Conduct

The Reformed University Code of Conduct applies to conduct that occurs on University premises and at University-sponsored activities; as well as to off-campus behavior that adversely affects the University Community and/or the pursuit of its objectives. Each member of the community shall be responsible for his/her conduct from the time of application for admission or employment through the actual awarding of a degree or termination of employment. The Director of Student Affairs oversees all cases involving alleged violations of Conduct.

Reformed University takes student, faculty and staff safety very seriously. There will be no drugs, alcohol, weapons, sexual activity, violent activity or any illegal activity allowed on campus. There will be no exceptions, excluding prescription medicines. Illegitimate possession of harmful material on campus shall result in termination of student status (i.e., expulsion)

without hesitation, and Reformed University may formally take legal action against the violator and/or report the violator to federal authorities.

Alcohol and Drug Policies

Reformed University prohibits the unlawful manufacture, distribution, dispensing, possession, use, or sale of controlled substances or any illegal drug while one is a student at Reformed University. These behaviors are prohibited on campus or as any part of the University's activities. Students in violation of this policy will be subject to disciplinary action up to and including suspension or expulsion and referral for prosecution. (Please refer to the Conduct Policy in the Student Handbook for details.) In addition to Reformed University sanctions, Georgia and Federal law provide for fines and/or imprisonment for the unlawful possession, sale, manufacture or distribution of drugs or alcohol, and the University enforces all federal and state drug laws.

The University expects that students will personally uphold their commitment to the University by refraining from the use of illegal drugs and alcohol while they are enrolled, and to create living environments that are free from alcohol and illegal drug use.

University employees who are under the influence of drugs or alcohol while engaged in university work or other official University activities, while on University property also is prohibited.

Possession, Use or Sale of Alcohol

Reformed University and all Reformed University-related functions will be alcohol-free. The University prohibits the possession, use, and sale of alcoholic beverages on campus or as any part of the University's activities, and it also enforces the state's underage drinking laws. The same prohibition applies to all Reformed University vehicles, whether on or off campus, and to all Reformed University events or programs, wherever they may be held. While enrolled in Reformed University, undergraduate members of the community will refrain from the consumption of alcohol in all settings. Graduate students, faculty members and staff members will use careful and loving discretion in any use of alcohol. They will avoid the serving or consumption of alcohol in any situation in which undergraduate members of the Reformed University family are or are likely to be present.

In addition to being a violation of the University's alcohol-free policy, it is also unlawful for persons under 21 years of age to purchase or consume alcohol. Students in violation of state underage drinking laws may be subject to disciplinary action not limited to suspension or referral for prosecution.

If a student is found to be under the influence and it is not clear if the student will be safe, the University will call an ambulance to have the student properly assessed at the hospital.

Annual Notification Policy

To ensure that all members of the Reformed community are aware of the University's Drug and Alcohol Abuse Prevention Program (DAAPP) and policies, all students and employees shall annually receive an alcohol and drug disclosure via email. This email shall include links to the <u>University's webpage</u> outlining the policies and additional links to reference documents, resources and prevention information, including but not limited to.

- Reformed University Student Handbook
- Reformed University Academic Catalog
- Reformed University Drug and Alcohol Abuse Prevention Policy (DAAPP)
- Reformed University Application Materials
- Reformed University Consumer Information
- Reformed University Code of Conduct
- Drug and Alcohol Abuse Prevention Educational Posters and Materials

Reformed University fulfills the requirements of the Drug-Free Schools and Campuses Act and Regulations through the following:

- 1. The University maintains an Alcohol and Drug free Community Policy. The Policy can be found in the Student and Employee Handbooks.
- 2. The University provides annual notice to all employees and students that describes:
 - The University's policies prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on University property and at University functions;
 - b. A description of the safety and health risks associate with use of illicit drugs and the abuse of alcohol;
 - c. A description applicable legal sanctions under state, local, and federal law;
 - d. A description of applicable counseling and treatment options;
 - e. A statement of the disciplinary sanctions the institution can impose on students and employees.
- 3. The current means of distribution provides reasonable assurance that each staff and faculty member receive the materials annually.
- 4. The institution conducts biennial reviews of its drug prevention program to determine its effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced through the following means:
 - a. Assessment of [alcohol and drug] educational programs; and
 - b. Assessment of Residence Life student conduct processes; and
 - c. Review of Human Resources policies for employees.

Policy Inventory

The over-all Drug and Alcohol Abuse Prevention Policy was examined as part of this biennial review and is attached at Appendix C. The policy can be found in the following University publications:

- As part of all program applications
- As part of the Admissions' Office new and prospective student communications
- In the Student Handbook
- In the Academic Catalog
- Under the Student Services tab on the University website: https://runiv.edu/student-services

2021-2023 Programming and Services and Planned Programming

During the period of this Biennial Review, the University did not present programming toward raising awareness about alcohol and drugs. A large portion of the period was impacted by Covid-19, which saw a large number of students attending online and not physically in the University's facilities. In addition, the University has developed an effective "no use" policy, in keeping with the University's mission, there have not been behaviors that would have prompted more active engagement. The University recognizes it requirements in accordance with the Program Participation Agreement (PPA) signed with the US Department of Education and will develop programming to be presented during the 2023-2024 academic year.

Since there was no programming offered to students at the University, there is no data on which to research effectiveness. In considering the Enforcement Analysis, the University had zero (0) violations of the policy. This leads the committee to recommend continuance of the strict policy prohibiting usage of alcohol and drugs.

The items to be implemented during the 2023-2024 academic year as a part of the University's comprehensive approach to promoting healthy behaviors, raising awareness about alcohol and drugs, and addressing alcohol and drug-related issues:

- Annual emails to employees, and students detailing standards of conduct; risks
 of use; federal, state, and local laws and campus policy; potential sanctions
 and employment consequences; and resources and treatment options.
- Mandating all students to review and complete these online tools during orientation, with participation mandated
 - Preventing Substance Abuse in College Programs & Treatment (addictiongroup.org)
 - Underage Drinking | CDC
 - Harmful and Underage College Drinking | National Institute on Alcohol Abuse and Alcoholism (NIAAA) (nih.gov)
 - Facts on College Student Drinking (samhsa.gov)

 Annual participation in Mental Illness Awareness Week via screening for mental health and substance use.

Alcohol and Drug Policy Enforcement

Enforcement Analysis

The Department of Student Affairs, in cooperation with local law enforcement agencies, publishes the <u>Annual Campus Safety and Security report</u> to comply with the Jeanne C Clery Disclosure of Campus Security Policy and Crime Statistics Act, which requires colleges and universities to collect, classify, and count crime reports and crime statistics. The report includes statistics for certain categories of crimes, including alcohol and drug law violations, that occur on campus, at off campus facilities controlled by the University, and public property contiguous to campus.

The table below summarizes sanctions imposed for student violations of the DAAPP that were reported to campus officials, or that have occurred on campus as part of RU's activities. There were no employee conduct violations related to alcohol and drugs during the review period covered by this report. These data support the University's strict prohibition for usage of alcohol and drugs. Continuance of this policy is strongly recommended for the 2023-2025 period.

		2021-2022	Range of Discipline	2022-2023	Range of Discipline
Possession or	Alcohol	0	N/A	0	N/A
usage in	Illegal Drugs	0	N/A	0	N/A
violation of this					
policy					
Public	Alcohol	0	N/A	0	N/A
Disturbance	Illegal Drugs	0	N/A	0	N/A
Property	Alcohol	0	N/A	0	N/A
Damage	Illegal Drugs	0	N/A	0	N/A
Physical	Alcohol	0	N/A	0	N/A
Altercations	Illegal Drugs	0	N/A	0	N/A
(including					
sexual violence)					
Driving	Alcohol	0	N/A	0	N/A
Violations	Illegal Drugs	0		0	N/A
Illegal	Alcohol	0	N/A	0	N/A
Manufacture,	Illegal Drugs	0	N/A	0	N/A
Sale or			·		
Distribution					
Fatalities	Alcohol	0	N/A	0	N/A
	Illegal Drugs	0	N/A	0	N/A

Enforcement Consistency Analysis

The Committee has assessed the consistency of imposed sanctions for violations of disciplinary standards and codes of conduct. Though there were no situations, the Committee reaffirms the coal that disciplinary actions to be consistent with each

circumstance of policy violation and will show consistency by the University, regardless of the offending students' race, ethnicity, gender, or other protected category or the offending students' involvement in any particular program or student activity.

Access and Availability of Clery Statistics

Each year, an announcement is disseminated to the Campus community by direct email providing the community access to the Annual Safety and Security report. The completed report is also <u>posted online</u> on the University's website. Copies of the report may be obtained at the Department of Student Affairs. All prospective employees may obtain a copy from Human Resources and a link is attached to Reformed University employment applications.

Alcohol and Drug Prevention Strengths and Weaknesses Analysis

The Review Committee considered the overall effectiveness of the University's drug and alcohol abuse prevention policy. They discussed both the challenges and the benefits of assessing and enforcing drug and alcohol policy among primarily graduate students who are a mix of on-ground and Distance Education. The difficulty of presenting programming to commuter students who are largely of a non-traditional age and not involved in the types of campus programming that are presented to traditional aged, resident students.

The Committee recognized deficiencies in its review of the policy for this Biennial Review and for the University's response to the US Department of Educations Program Review (PRCN: 202240430558). According to federal regulations, the policy should include all of these elements:

- A description of the applicable legal sanctions under local, state, or federal law for the illegal possession or distribution of illicit drugs and/or alcohol; 34 CFR § 86.100(2)
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol; 34 CFR § 86.100(3)
- A written statement about an institution's standards of conduct that prohibits the unlawful possession, use or distribution of illicit drugs and alcohol by student and employees on its property or as part of any of its activities;
- A clear statement that the IHE will impose disciplinary sanctions on students and employees for violations of the institution's code of conduct and a description of such sanctions up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. For the purposes of this section, please note that da disciplinary sanction may include the required completion of an appropriate treatment program.
- A description of any drug of alcohol counseling, treatment and rehabilitation/re-entry

programs that are available to students and employees

The existing policy included information on legal sanctions and on the University's standards of conduct but did not include information on health risks and on treatment programs. While the University's struct, policies prevent usage of drugs and alcohol and thus violations of the policy, it is recognized that the DAAPP must include all of the required elements. All deficiencies have been addressed.

During the course of its review, the Committee identified the following strengths with the University's drug and alcohol abuse prevention program during the two-year review period:

Strengths:

- Collaborative community amongst various departments and student-led campus organizations;
- Support from campus partners and students;
- Community and campus-wide partnerships and resources;
- The University's drug and alcohol policies are simple and easy to understand; and
- The Admissions Office is distributing the Drug and Alcohol Prevention Abuse Policy to all new applicants and prospective students.
- The development of a Policy Inventory has led to the removal of outdated content from publications and makes it easier to update all needed areas.

Weaknesses:

- Programming including pre- and post-assessment/evaluation;
- Student attendance and engagement in programming;
- Advertising programs/events.

Plans:

- A section on fentanyl will be added to the Drug and Alcohol Abuse Prevention Policy due to the prevalence of fentanyl on U.S. streets.
- Educational posters and materials on campus will be presented to provide education on the health risks associated with substance use and abuse, and the prevalence and dangers of fentanyl.
- The University will seek collaborating its programs with churches who already have comprehensive substance abuse prevention teachings, accountability and treatment programs to assist pastors/ministers-in-training who attend the University.
- Adding questions could be added to anonymous Exit Interviews to assist in determining policy effectiveness.
- Addition of regular education for Staff and Faculty could improve.

Recommendations for Alcohol and Drug Programming

As a result of the biennial review process conducted, the DAAPP Review Committee recommend the following actions in order to improve the effectiveness of Reformed University's alcohol and drug misuse prevention programming:

- Creation of a working group/committee to evaluate ongoing fidelity to DAAPP process recommendations;
- Connect DAAPP committee membership to roles across campus (faculty, staff, and student)
- Have DAAPP committee meet at least twice yearly, once per semester, to ensure recommendations are being acted on in preparation for 2025 report OR a Mid process report review;
- Create and implement a system to capture data regarding drug and alcohol use on campus, in order to evaluate the effectiveness of our alcohol and drug education efforts;
- Email University's website resources regarding Drug and Alcohol policies and a description of health risks associated with alcohol and drug use to all incoming students (first years and transfers) each semester;
- Encourage student participation in educational programming; and
- Develop a method to ensure every student and staff member acknowledges receipt of the University's Drug and Alcohol Abuse Prevention Program Policy.

Recommendations will be implemented, evaluated, and adjusted as needed by the DAAPP Review Committee to ensure achievement of the overall goals of promoting healthy behaviors and emphasizing the importance of drug and alcohol misuse prevention to the Reformed community.

Appendices Appendix A

2021-2023 DAAPP Review Committee Members

Name	Title	Email
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